

Change of Transportation Policy

In order for a student to change his/her regular transportation method, the student must submit a note from a parent/guardian requesting the change. Students should notify the first period teacher of the change request, and the note should be taken to the front office **prior to the end of 1st period**.

For your information, the note from the parent or guardian should include a copy of the parent's driver's license (or some form of picture ID) and a phone number that we can use to contact the parent for confirmation if necessary. If the student is going home with another student, the receiving parent/guardian should provide a note of confirmation as well with the same support items (picture ID and phone number).

In the event that the proper paperwork is not provided and the parent/guardian cannot be reached to confirm the change, the transportation change request will not be granted. The student will be sent home via the usual transportation method.